

**Winslow Farm Community Association, Inc.**

**Board of Directors Meeting**

Tuesday, February 12, 2019

6:00-7:30 PM

Capital Realty Inc.-Conference Room

**MEETING MINUTES**

**Board Members Present:** Jeff Landfair, Sandy Martin, Charles Steele, Amy Stupka, Gary Wiggins

**Guests:** Lynn Struve

**Property Manager:** Carole Damon, Capital Realty, Inc.

**I. Meeting Called to Order** at 6:05 by Jeff Landfair

**II. Homeowners Comments:**

Inquiries about pond maintenance expense sharing and pond status regarding recent extreme water event. Moss Creek expecting agreement of proposal to share maintenance costs with WFCA and Moss Creek Village. Future plans must consider water retaining function of ponds to hold and manage run-off water.

**III. Pond Report**

Water event calling for more discussions regarding dry creek bed and other options for ponds. Dams held (success). Sump pump overload and some washing away of bank occurred with recent heavy rain. Registering with the City for a FEMA grant for rain damage. Two pond committee meetings have occurred since January board meeting. Pond committee member Marcy Miller is planning to resign but will complete establishing contacts with concept proposal from a professional engineering companies prior to resignation. Sandy Martin, Marcy Miller, Beckie Owens, Rhett Salisbury, Charles Steele, and Gary Wiggins are other members of the pond committee. The new manager for Moss Creek and Moss Creek Village is Juliette Smith (Hallmark). Pond update can be distributed in a mailing with general newsletter. Volunteer participation work party in the planning stages. Dam held during recent extreme highwater event.

#### **IV. Consent Agenda**

##### **a) January, 2019 Minutes**

**Motion: Charles                      Second: Sandy                      Passes**

##### **b) Financial Report:**

**Motion: Sandy                      Second: Jeff                      Passes**

V. Resident request to have annual fee waved due to serious medical condition. Proposal to waive late fee, allow resident to pay by payment plan, or pay when home is sold.

**Motion: Charles   Second: Jeff   Passes**

#### **VI. Task Registry:**

- a) Neighborhood Social-Meeting to be scheduled, looking for new members/volunteers

#### **VII. Exterior Alterations Request:**

- a) 2100 Bent Tree fence

Approved with following stipulations: It must have professional-quality installation and fencing in front of the house must be removed.

**Motion: Jeff   Second: Sandy   Passes**

- b) 2107 Summerwood Garage Door-New Bent Tree

Forwarded to New Bent Tree architectural committee

#### **VIII. Unfinished Business:**

- a) None

#### **IX. New Business:**

- a) 2224-2226 Sweetbriar

Retaining wall behind the home collapsed during recent flood. Resident requesting financial assistance regarding retaining walls. Retaining walls are on private property and not WFCA maintenance responsibility. However, FEMA funds may be available if an application is

submitted by homeowners. Board member(s) to meet with homeowners to explain and give support.

**X. Neighborhood Committee reports:** None

**Adjourn**

**Motion: Sandy Second: Gary Passes**